



REPLY TO
ATTENTION OF

**MILITARY DEPARTMENT
HEADQUARTERS, CALIFORNIA CADET CORPS**
9800 GOETHE ROAD, BOX 48
PO BOX 269101
SACRAMENTO, CALIFORNIA 95826-9101

CACC-HQ

6 February 2006

MEMORANDUM FOR all California Cadet Corps personnel and units

SUBJECT: Cadet regulation update

1. Effective immediately, the enclosed publication is hereby issued as an update to cadet regulation 1-6.
2. All personnel and units are directed to perform the following actions to all cadet regulation binders –
 - a. Remove the obsolete cadet regulation 1-6 (CR 1-6), dated 31 Oct 91.
 - b. Insert the entire contents of the enclosed CR 1-6, dated 6 Feb 06.
3. Proponent and point of contact for this action is the Executive Officer, California Cadet Corps –

COL (CACC) Larry VanZant
Email: VanZant_L@madera.k12.ca.us
Phone: (559) 940-0221

/s/ signed electronically
LARRY VANZANT
COL, CACC
Executive Officer

Enclosures:
CR 1-6, dated 6 Feb 06

Cadet Regulation 1-6

Annual General Inspection

State of California – Military Department
Office of The Adjutant General
Headquarters, California Cadet Corps
Sacramento, California
6 February 2006

UNCLASSIFIED

SUMMARY of CHANGE

CR 1-6

Annual General Inspection

* The annual requirement for an annual general inspection (AGI) has been modified to say that AGIs will be conducted within the budgetary limitations of the California Cadet Corps.

* The AGI inspection criteria have been changed to include alignment of the instructional program with the California Cadet Corps Standards and Objectives document.

* The requirement for a "Superior" rating has been changed to 90% rather than 86%. The requirement range for an "Excellent" rating has been changed to 80-89%. The requirement for a "Satisfactory" rating has been changed to a range of 65-79% and the range of an "Unsatisfactory" rating has been changed to 0-64%.

Annual General Inspection

By Order of the Adjutant General

WILLIAM H. WADE II
Major General
Adjutant General

Official:

/s/ signed electronically
LARRY VANZANT
Colonel, California Cadet Corps
Executive Officer

History. This regulation supersedes Cadet Regulation 1-6, dated 31 Oct 91. This publication is a minor update to reflect changes since this regulation was last published. Significant revisions are listed in the summary of change.

Summary. This regulation prescribes the standards and procedures by which the annual general inspection of California Cadet Corps units will be conducted.

Applicability. This regulation applies to all commandant and cadet personnel in active service or enrollment with the California Cadet Corps. It applies to all units organized within the California Cadet Corps.

Proponent and exception authority. The proponent of this regulation is the Executive Officer, California Cadet Corps. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a field-grade M-day staff officer or State Projects Officer. Activities or units may request a waiver to this regulation by providing full justification that includes a full analysis of the expected benefits. All waiver requests will be endorsed by the senior commandant officer of the requesting activity or unit and forwarded through their higher headquarters to the policy proponent.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval, in writing, from the Executive Officer, California Cadet Corps. Send a draft copy of each supplement to –
Headquarters, California Cadet Corps
ATTN: Executive Officer
PO Box 269101
Sacramento, CA 95826-9101

Suggested improvements. Users are invited to send comments and

suggested improvements in memorandum form directly to –
Headquarters, California Cadet Corps
ATTN: Executive Officer
PO Box 269101
Sacramento, CA 95826-9101

Development and revision committee. The following committee members are recognized for their significant contribution to the revision of this regulation –
COL (CACC) Larry K. Morden
LTC (CACC) David B. Werner
LTC (CACC) Mark P. Ryan (Chair)
MAJ (CACC) Matthew L. M. Kus
MAJ (CACC) Marco A. Abrego
CPT (CACC) Kris R. Knutson

Distribution. This publication is available in electronic media only and is intended for all levels of the California Cadet Corps organization and is authorized for public distribution. Printed copies of this publication may be provided, within budget limitations, at the discretion of the Headquarters, California Cadet Corps (HQCACC).

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*This regulation supersedes Cadet Regulation 1-6, dated 31 October 1991.

Chapter 1 General

1-1. Authority

The annual general inspection (AGI) of the units of the California Cadet Corps is conducted under the authority of section 515, California Military and Veterans Code.

1-2. Procedures

An annual inspection of Cadet Corps units will be conducted annually within budget constraints utilizing the Annual General Inspection Report, appendix A to this regulation, as a guide. The inspection will be conducted during a normal school day and will include a visit to the Cadet Corps unit, its commandant, and the principal or administrator-designee of the school, whenever possible. A report of this inspection will be made for submission to the Adjutant General.

1-3. Inspection

The inspection will include an evaluation of the administration practices of the unit, school and community activities involving the unit, the unit training program, the extent to which the curriculum is aligned with the California Cadet Corps Standards and Objectives, supply management and discipline, and an in-ranks uniform inspection of the cadets. Special emphasis items may be identified at the discretion of the Headquarters, California Cadet Corps for added evaluation.

1-4. Award of ratings

Inspectors will utilize the Annual General Inspection Report for rating units. Each item applicable to the unit will be evaluated using the following point awards –

4 Points	Item accomplished in a superior manner, no improvement needed.
3 Points	Item accomplished in an excellent manner with only minor improvement required for the next higher rating.
2 Points	Item accomplished in a satisfactory manner, but additional unit emphasis is required for the next higher rating. Effectiveness of the unit is reduced but not below minimum standards.
1 Point	Item accomplished in an unsatisfactory manner and requires major unit emphasis to meet satisfactory standard.
0 Points	Item not accomplished by the unit and is required for satisfactory conduct of unit program.
NR	Item does not pertain to the unit and is not rated.

1-5. Adjectival ratings

The overall rating for a unit will be awarded based on the point total. The inspector may change this overall rating if point totals do not accurately reflect the overall effectiveness of the unit. If this is done, it is to be explained in the "inspector's comments" section and identified as such. Units requesting not to be inspected will be given a rating of unsatisfactory.

Superior	90% - 100%
Excellent	80% - 89%
Satisfactory	65% - 79%
Unsatisfactory	0% - 64%

1-6. State recognition of units

Continued state recognition of units of the California Cadet Corps will be based on the unit receiving an AGI overall rating of satisfactory or higher and the maintenance of an average minimum enrollment of one cadet company (at least 32 cadets). Units with less than a minimum cadet company enrolled may be extended state recognition if recommended by the inspector and approved by the Adjutant General.

1-7. Probationary units

Units not qualifying for continued state recognition will be placed in a probationary status during the following school year. One or more preliminary pre-AGI staff assistance visits may be conducted at the close of the fall semester and other times mutually agreed upon by the unit and the Headquarters, California Cadet Corps to determine progress of the unit in solving its deficiencies.

1-8. Withdrawal of state recognition

Units in a probationary status, which fail to obtain a satisfactory rating on the subsequent AGI, may have state recognition withdrawn and be deactivated.

1-9. Annual general inspection reports

The inspecting officer will complete the AGI report before leaving the unit and provide a copy of the report prior to departure.

Appendix A

CALIFORNIA CADET CORPS

ANNUAL GENERAL INSPECTION REPORT

(page 1 of 7)

Unit Office Symbol – UOS <u> CACC– </u>
Date of Inspection – DOI <u> / / </u>

INSPECTOR: Please complete for every page.

SCHOOL	UNIT	CITY	UNIT RATING
BRIGADE	COMMANDANT		PRINCIPAL
TOTAL UNIT ENROLLMENT:			
	OFFICERS	CADETS	(includes off track)
PRESENT IN UNIFORM:			
	OFFICERS	CADETS	
CADETS CURRENTLY OFF TRACK:			
	OFFICERS	CADETS	
CADETS FIRING RIFLE QUALIFICATION COURSE:			
	OFFICERS	CADETS	

UNIT RATING (based on the completed report, please enter the percentage and check the appropriate rating from page 6)

 % UNSATISFACTORY SATISFACTORY EXCELLENT SUPERIOR

EXPLANATION OF RATINGS

The points awarded for each inspection item in this report is based on the following:

- 4 POINTS** Item accomplished in a superior manner. No improvement needed.
- 3 POINTS** Item accomplished in an excellent manner with only minor improvement required for the next higher rating.
- 2 POINTS** Item accomplished in a satisfactory manner, but additional unit emphasis is required for the next higher rating. Effectiveness of the unit is reduced but not below minimum standards.
- 1 POINT** Item accomplished in an unsatisfactory manner and requires major unit emphasis to meet satisfactory standard.
- 0 POINTS** Item not accomplished by the unit and is required for satisfactory conduct of unit program.
- NR** Item does not pertain to the unit and is not rated.

* denotes an item that may not be graded **NR**

denotes ratings based on participation percentages: 4 = 90%-100%; 3 = 80%-89%; 2 = 65%-79%; 1 = 0%-64%; 0 = did not participate although authorized to have program.

Units requesting not to be inspected will receive a rating of Unsatisfactory.

Appendix A

CALIFORNIA CADET CORPS

ANNUAL GENERAL INSPECTION REPORT

(page 2 of 7)

Unit Office Symbol – UOS <u> CACC- </u>
Date of Inspection – DOI <u> / / </u>

INSPECTOR: Please complete for every page.

I. ADMINISTRATION

- _____ * 1. Publication & Maintenance of unit orders (4 thru 0)
- _____ * 2. Publication & Maintenance of unit permanent orders (4 thru 0)
- _____ * 3. Maintenance of Form 13 (4 thru 0)
- _____ * 4. Maintenance of Service Record File (4 thru 0)
- _____ * 5. Maintenance of Cadet Regulations (4 thru 0)
- _____ * 6. Maintenance of Circulars (4 thru 0)
- _____ * 7. Maintenance of Information Bulletins (4 thru 0)
- _____ * 8. Publication & Maintenance of Unit Strength Reports (4 thru 0)

MONTHLY STRENGTH (IF YEAR ROUND, INCLUDE BOTH ON AND OFF TRACK CADETS)

<u>MONTH</u>	<u>OFFICER</u>		<u>ENLISTED</u>		<u>TOTAL</u>
	<u>MALE</u>	<u>FEMALE</u>	<u>MALE</u>	<u>FEMALE</u>	
JUL	_____	_____	_____	_____	_____
AUG	_____	_____	_____	_____	_____
SEP	_____	_____	_____	_____	_____
OCT	_____	_____	_____	_____	_____
NOV	_____	_____	_____	_____	_____
DEC	_____	_____	_____	_____	_____
JAN	_____	_____	_____	_____	_____
FEB	_____	_____	_____	_____	_____
MAR	_____	_____	_____	_____	_____
APR	_____	_____	_____	_____	_____
MAY	_____	_____	_____	_____	_____
JUN	_____	_____	_____	_____	_____

- _____ * 9. Maintenance of State Orders (4 thru 0)
- _____ * 10. Maintenance of State Permanent Orders (4 thru 0)
- _____ * 11. Maintenance of Brigade Orders (4 thru 0)
- _____ * 12. Maintenance of Brigade Permanent Orders (4 thru 0)

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Unit Office Symbol – UOS	<u> CACC- </u>
Date of Inspection – DOI	<u> / / </u>

INSPECTOR: Please complete for every page.

- _____ 13. Maintenance of Regimental Orders (4 thru 0)
- _____ 14. Maintenance of Regimental Permanent Orders (4 thru 0)
- _____ * 15. Maintenance of Incoming/Outgoing correspondence (4 thru 0)
- _____ * 16. Overall maintenance of organizational files (4 thru 0)
- _____ **TOTAL POINTS EARNED FOR SECTION I**

II. SCHOOL AND COMMUNITY ACTIVITIES

- _____ * 1. Community Service (4 or 0)
- _____ * 2. School Service (4 or 0)
- _____ * 3. Color Guard (4 or 0)
- _____ 4. Parades (4 or 0)
- _____ **TOTAL POINTS EARNED FOR SECTION II**

III. TRAINING

- _____ * 1. Publication of unit Training Schedule (4 thru 0)
- _____ * 2. Application of unit Training Schedule (4 thru 0)
- _____ * 3. Utilization of CACC Curriculum Strands/Training Aids (4 thru 0)
- _____ * 4. Maintenance of Training Publications/Materials (4 thru 0)
- _____ * 5. Unit participation in Brigade IMA Competition (4 or 0)
- _____ * 6. Unit participation in Brigade Drill Competition (4 or 0)
- _____ * 7. Unit participation in Bivouac/Survival Training (4 or 0)
- _____ * 8. Unit participation in Brigade Leadership School (4 or 0)
- _____ # 9. Training in Rifle/Hunter safety (4 thru 0)

Appendix A

CALIFORNIA CADET CORPS

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INSPECTOR: Please complete for every page.

- # 10. Training in Rifle Familiarization Firing (4 thru 0)
- # 11. Rifle Qualification (4 thru 0)
- 12. Participation in Marksmanship competition (4 or 0)
- 13. Unit participation in Specialized Schools (4 or 0)
- 14. Unit participation in Summer Encampment Training (4 or 0)
- * 15. Alignment of the Unit Training Schedule with the CACC Content Standards & Objectives (4 thru 0)
- TOTAL POINTS EARNED FOR SECTION III**

IV. SUPPLY

- * 1. Maintenance of Stock Records (4 thru 0)
- * 2. Maintenance of Stock Record Supporting Voucher Files
(Debit Copies, Suspense Copies and Certificates of Expenditure) (4 thru 0)
- * 3. Storage and Maintenance of Supplies (4 thru 0)
- * 4. Maintenance of Inventory Reports (4 thru 0)
- * 5. Maintenance of Individual Clothing Records (4 thru 0)
- 6. Security of Weapons (4 thru 0)
- 7. Maintenance of Training Rifles (4 thru 0)
- 8. Cleanliness of Training Rifles (4 thru 0)
- 9. Maintenance of Target Rifles (4 thru 0)
- 10. Cleanliness of Target Rifles (4 thru 0)
- 11. Storage of Ammunition (4 thru 0)
- * 12. Building Security (4 thru 0)
- TOTAL POINTS EARNED FOR SECTION IV**

Appendix A

CALIFORNIA CADET CORPS

ANNUAL GENERAL INSPECTION REPORT

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Unit Office Symbol – UOS CACC-

Date of Inspection – DOI / /

INSPECTOR: Please complete for every page.

V. IN RANKS INSPECTION

- _____ *# 1. Percentage of Cadets Present in Uniform (4 thru 0)
- _____ * 2. Conduct of Preparation for Inspection (4 thru 0)
- _____ * 3. Conduct of In Ranks Inspection (4 thru 0)
- _____ * 4. Demonstration of Military Courtesy (4 thru 0)
- _____ * 5. Neatness and Appearance of Cadets in Uniform (4 thru 0)
- _____ * 6. Demonstrated Leadership of Cadet Non-Commissioned Officers (4 thru 0)
- _____ * 7. Demonstrated Leadership of Cadet Officers (4 thru 0)
- _____ * 8. Demonstrated Knowledge of Cadet Non-Commissioned Officers (4 thru 0)
- _____ 9. Demonstrated Knowledge of Cadet Officers (4 thru 0)
- _____ * 10. Retention of Basic Instruction (4 thru 0)
- _____ * 11. Execution of Close Order Drill, Squad (4 thru 0)
- _____ 12. Execution of Close Order Drill, Platoon (4 thru 0)
- _____ 13. Execution of Close Order Drill, Company (4 thru 0)
- _____ * 14. Proper Wearing of the Cadet Corps Uniform (4 thru 0)
- _____ **TOTAL POINTS EARNED FOR SECTION V**

Appendix A

CALIFORNIA CADET CORPS

ANNUAL GENERAL INSPECTION REPORT

(page 6 of 7)

Unit Office Symbol – UOS	<u> CACC </u>
Date of Inspection – DOI	<u> / / </u>

INSPECTOR: Please complete for every page.

VI. POINTS SUMMARY

SECTION	POINTS EARNED	POINTS POSSIBLE			
I.	_____	_____			
II.	_____	_____			
III.	_____	_____			
IV.	_____	_____			
V.	_____	_____			
TOTAL	_____	_____	÷	_____	= _____ %

(round to nearest whole percentage)

RATING SCALE

- 90% – 100% SUPERIOR**
- 80% – 89% EXCELLENT**
- 65% – 79% SATISFACTORY**
- 0% – 64% UNSATISFACTORY**

VII. INSPECTORS COMMENTS AND/OR RECOMMENDATIONS

Printed or Typed Name of Inspector _____

Signature of Inspector _____

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CALIFORNIA CADET CORPS

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Unit Office Symbol – UOS	<u>CACC-</u>
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INSPECTOR: Please complete for every page.

VIII. COMMANDANT OF CADETS COMMENTS AND/OR RECOMMENDATIONS

Signature of Commandant of Cadets _____

IX. PRINCIPAL'S COMMENTS AND/OR RECOMMENDATIONS

Signature of Principal _____