

# What does the S-4 do?

- Requisitions, stores, inventories, issues and collects uniforms and equipment
- Plans for transporting equipment to and from activities
- Checks out and turns back in buildings and other sites needed for cadet activities
- Food services (purchasing, preparing and distributing food at cadet events)

# S-4 duties

(school)

Requisitions and receives supplies from the brigade

Inventories uniforms and equipment regularly

Issues and collects uniforms and equipment

Manages the Unit Property Book Stock Records

Ensures that cadets who have earned promotions or awards are issued the appropriate rank and ribbons

# S-4 duties

## (events)

Prepares necessary equipment and supplies, transports them to the event, issues and collects them and transports them back to the home unit

Gets list from other staff sections of the material they need at the event

Organizes food service for the event

Checks out and in buildings and other facilities