

California Cadet Corps

Military Courtesy

CACC Training Aid 2-T-1
Last modified 6 Jan 06



Preview

- **Addressing People**
- **Saluting**
- **Approaching an Officer**
- **Reporting to an Officer**
- **Cadet Rank**
- **Officer Rank**
- **Chain of Command**
- **Taboos**

Addressing People

- Sir or Ma'am if an officer or civilian
- Can always call someone by their rank
 - RCT - Recruit
 - CDT, CFC – Cadet
 - CPL – Corporal
 - SGT, SSG, SFC, MSG – Sergeant
 - 1SG – First Sergeant
 - SGM, CSM – Sergeant Major
 - WO – Chief, Master Chief, Mr., Ms.
 - WO Cadets - Mr., Ms.
 - 2LT, 1LT – Lieutenant
 - CPT – Captain
 - LTC, COL – Colonel
 - MAJ - Major
 - All Generals - General

Saluting

Outdoors and In Uniform

- Salute Officers when passing them or coming from behind
- Salute the flag when it passes or it is being raised or lowered
- Salute when ordered to report to an officer

Indoors and In Uniform

- Salute when ordered to report to an officer
- Hand over heart when flag passes or is raised or lowered

Saluting

Outdoors not In Uniform

- Salute Officers when ordered to report
- Hand over heart when flag passes or is raised or lowered
- Optional salute when passing an officer or coming from behind

Indoors not in Uniform

- Salute officers when ordered to report
- Hand over heart when flag passes or is raised or lowered

Approaching an officer outdoors

- From the front –
 - wait till you are about six paces away
 - continue walking
 - salute
 - while saying GOOD MORNING, AFTERNOON or EVENING Sir or Ma'am
 - Wait till officer returns salute or until you have passed to drop salute
- From behind -
 - wait till you are about six paces away
 - continue walking
 - salute
 - while saying BY YOUR LEAVE Sir or Ma'am
 - Wait till officer returns salute or until you have passed to drop salute

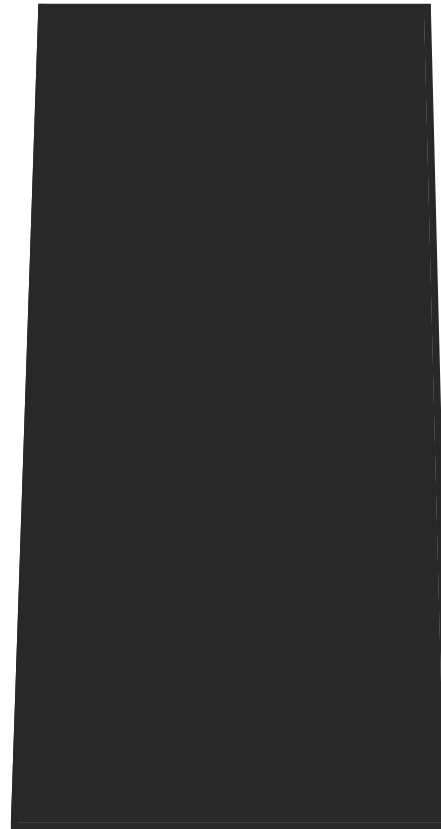
Reporting to an officer

- Come immediately, running if necessary
- Stop about 2 paces away from the officer, in front of them and centered
- Salute
- Say, Sir / Ma'am / Sergenat, cadet (state your rank) (state your last name) reporting as ordered
- When leaving, take one step back, salute, and when the salute is returned, do an about face and leave the area

Cadet Rank

Recruit

(RCT)



Cadet

(CDT)



Cadet First Class

(CFC)



Corporal

(C/CPL)



Sergeant

(C/SGT)



Staff Sergeant

(C/SSG)



Sergeant First Class

(C/SFC)



Master Sergeant

(C/MSG)



First Sergeant

(C/1SG)



Sergeant Major

(C/SGM)



Command Sergeant Major

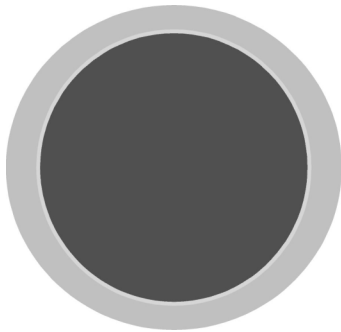
(C/CSM)



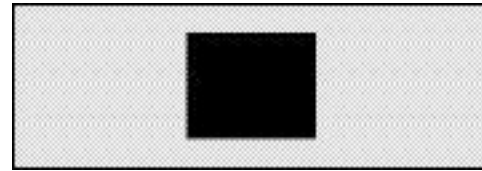
Officer Rank

Warrant Officer

Warrant Officer
WO1



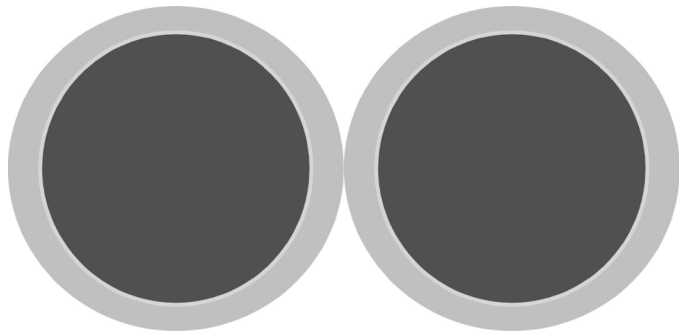
Cadet



Military

Warrant Officer

Warrant Officer
WO2



Cadet

Warrant Officer
CW2



Military

Warrant Officer

Warrant Officer
CW3

Not
Authorized



Cadet

Military

Warrant Officer

Warrant Officer
CW4

Not
Authorized



Cadet

Military

Warrant Officer

Warrant Officer
CW5

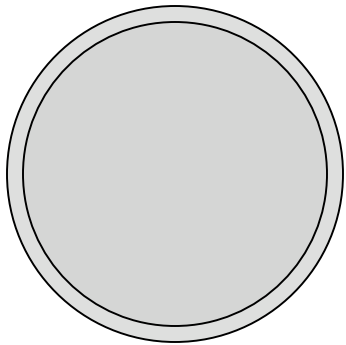
Not
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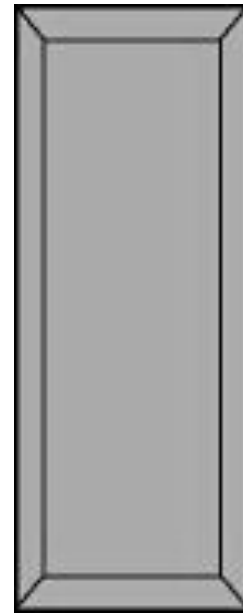
Cadet

Military

Second Lieutenant

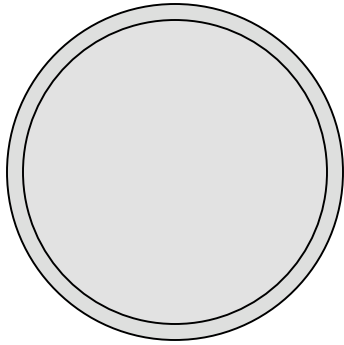


Cadet

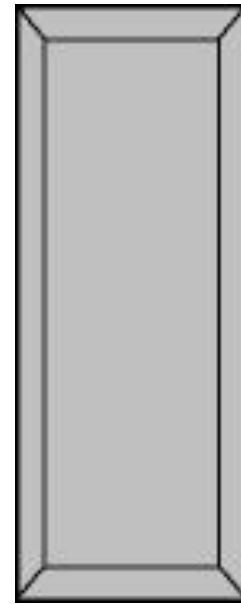


Commandant

First Lieutenant

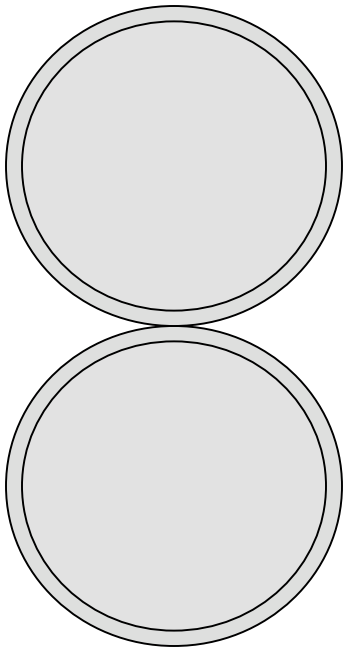


Cadet

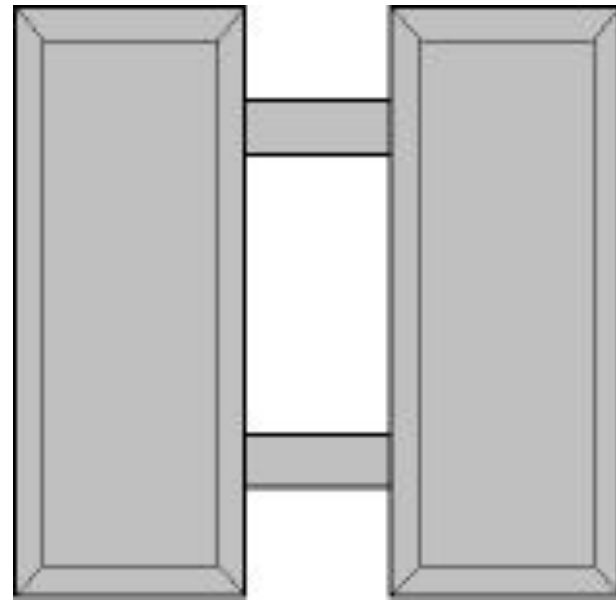


Commandant

Captain

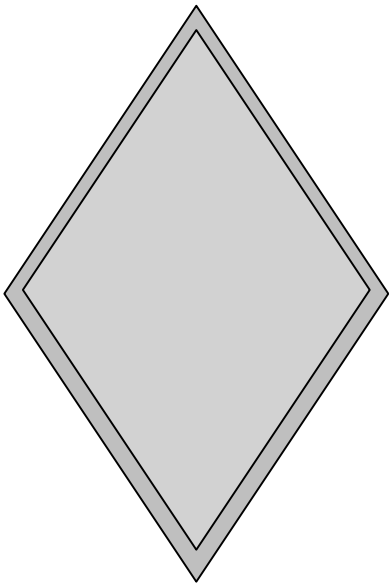


Cadet

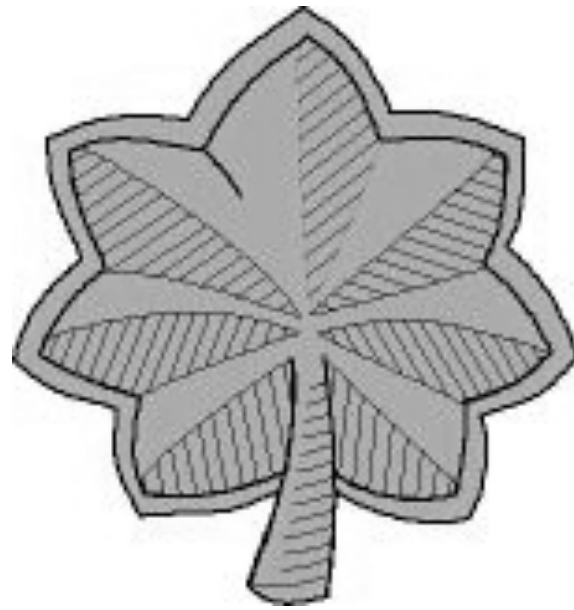


Commandant

Major

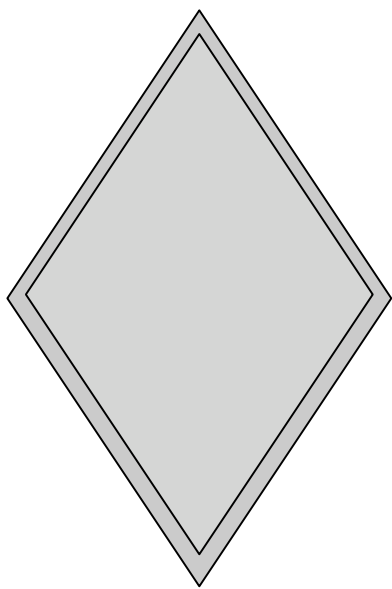


Cadet



Commandant

Lieutenant Colonel

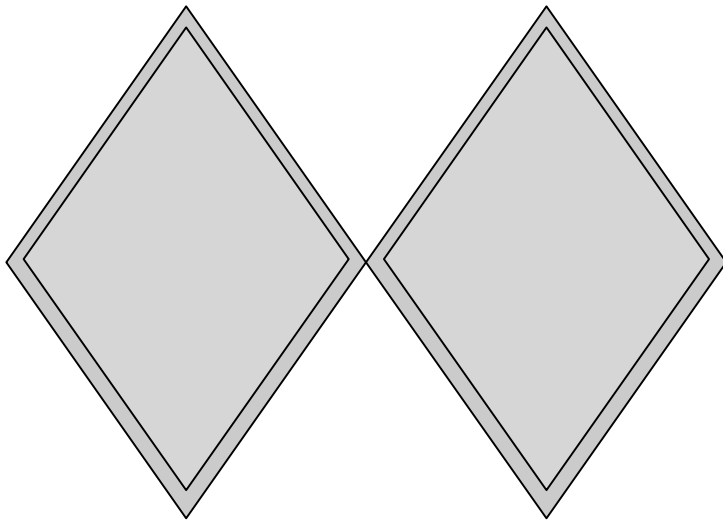


Cadet



Commandant

Colonel



Cadet



Commandant

Generals

(Army, Air Force, Marines, Navy, Coast Guard ONLY)

Brigadier General



Major General



General of the Army

Lieutenant General



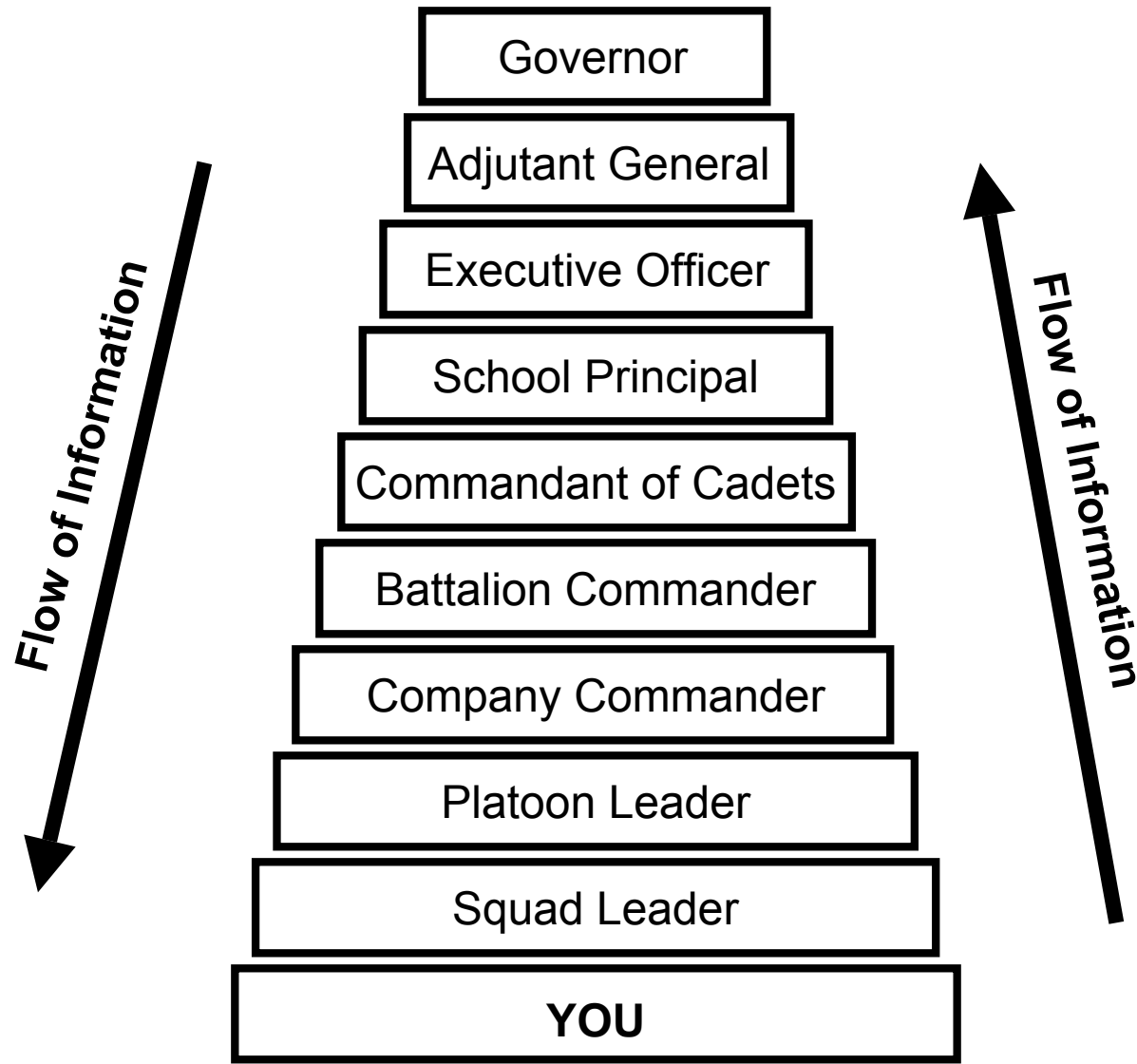
General



Chain of

Command

Chain of Command



Taboos

Taboos

- Never volunteer an excuse for your not doing something unless asked to explain
- Never chew gum while in uniform
- Never spread gossip or rumors
- Never carry an umbrella in uniform
- Never use profanity or vulgar words
- Never walk or stand with your hands in your pocket



Review

- **Addressing People**
- **Saluting**
- **Approaching an Officer**
- **Reporting to an Officer**
- **Cadet Rank**
- **Officer Rank**
- **Chain of Command**
- **Taboos**