

California Cadet Corps Rules for Saluting

What is the correct courtesy to show in each situation?

Situation	Correct Response
An officer higher than anyone present walks into a room	First person to see him/her calls room to attention
An officer higher than anyone present walks into a classroom during instruction	Instructor keeps teaching and greets officer at an appropriate time
An officer higher than anyone present walks into a restroom	No special courtesy needed
An officer higher than anyone present walks into a mess hall (dining facility)	No special courtesy needed
Outdoors in uniform and you pass by an officer	Salute and greet him/her 6 paces away, continue walking without stopping
Outdoors and in uniform and you pass from behind an officer	Salute and greet with “By your leave, Sir/Ma’am” and continue walking without stopping
Outdoors and in uniform and the US Flag passes by or is being raised or lowered or Pledge being said or National Anthem being played	Stop, stand at attention and salute until flag is 6 paces away or is finished being raised or lowered or last word of Pledge or last note of music

Situation

Correct Response

Outdoors and in uniform and ordered to report to an officer

Salute and say “Sir/Ma’am, Cadet (include your rank and name) reporting as ordered.”

Outdoors and NOT in uniform and ordered to report to an officer

Salute and say “Sir/Ma’am, Cadet (include your rank and name) reporting as ordered.”

Outdoors and in uniform and ordered to report to a senior non-commissioned officer

Salute and say “Sergeant (or First Sergeant or Sergeant Major), Cadet (include your rank and name) reporting as ordered.”

Outdoors NOT in uniform and ordered to report to a senior officer or NCO

Optional salute, but recommended, report as above

Outdoors NOT in uniform and you pass in front of or behind an officer

Optional salute and greeting as above

Indoors and in uniform and ordered to report to a senior ranking officer or NCO

Salute and report as above

Indoors and in uniform and the flag passes by, pledge is being said or National Anthem is being sung

Stand at attention and place your right hand over your heart, unless directed to salute

Outdoors on an active aircraft flight line, or engaged in marksmanship activities, or other dangerous work and an officer senior to those present enters the area

Carry on, greet the individual as appropriate

Outdoors in a formation in place or marching

Formation’s leader renders courtesy on behalf of the unit, continues marching without stopping